

**HUMBOLDT GENERAL HOSPITAL
DISTRICT BOARD OF TRUSTEES
FEBRUARY 23, 2010 MEETING
HOSPITAL CONFERENCE ROOM**

BOARD PRESENT:

Mary Orr, Chairman
Moe Hanzlik, Member
Bill Hammargren, Member
Shellie Cooney, Member
Soon Kim, Member
Chuck Giordano, County Comm. Member
Kent Maher, Legal Counsel

STAFF PRESENT:

James Parrish, Administrator
Darlene Bryan, DON
Mike Bell, IT Director
Pat Songer, EMS Director
Larry Hutcheson, CFO
Pam Wickkiser, Radiology Manager
Dave Simsek, Pharmacy Manager
Jessica Moyrong, Administrative Assistant
Melissa Lopez, Administrative Support
Debbie Whittaker, Intermediate EMT
Tony Shope, Paramedic
Misty Carlo, Clinical Informatics Coordinator
Carole Whitten, Receptionist

GUESTS:

Brad Granath, Robin Granath, Ed Kilgore, Clyde Wayland, Robbie Grant, Norm Burnett, Helen Burnett, Helen Hurtado, Allen Violette and Rudy Herndon, Humboldt Sun.

CALL TO ORDER:

Board Chairman Orr called the February 23, 2010 regular board meeting to order at 5:32 p.m.

PUBLIC COMMENTARY:

There were no comments from the public.

MEDICAL STAFF REPORT:

Dr. Granath suggested recognition for nursing staff that go above and beyond the normal. Medical staff believes there is a need to attract more nurses. There is an effort to partner with Great Basin College to provide more nursing education-training, and there will be another meeting next month to discuss proposals for future presentation to the board.

Dr. Grant stated there are still challenges with the EMR, such as the length of time it takes to admit patients to Harmony Manor, and the OB department is having some issues. Radiology is having difficulty with the Pac system working; sometimes it may be down for an entire day. Medical staff feels they should have legal counsel available to them.

EMS UPDATE:

Pat Songer, EMS Director, said in January there were 149 call outs, 22 facility transfers to other hospitals and 7 responses to the McDermit area. The car seat installation program has been very successful. The building addition will be finished within the next week.

CONSENT AGENDA:

Motion by board member Giordano and seconded by board member Hammargren to approve the January board meeting minutes. Motion carried unanimously.

Motion by board member Hammargren and seconded by board member Giordano to approve the reappointments presented. Motion carried unanimously.

PRESENTATION / REVIEW / APPROVAL OF FINANCIAL REPORTS:

Administrator Parrish presented the January financials. Motion by board member Giordano and seconded by board member Hammargren to approve the January financials. Motion carried with board members Orr, Hammargren, Hanzlik and Giordano voting aye and board member Cooney voting aye on the financial reports only and abstaining from voting on the warrants and board member Kim abstaining.

DISCUSSION / ACTION ON ITEMS OF BUSINESS & OTHER REPORTS:

1. ELECTION OF BOARD CHAIRMAN AND BOARD SECRETARY / BOARD

Board member Hammargren nominated Board member Hanzlik to serve as board chairman for the next term. There were no other nominations. The nomination was unanimously approved. Board member Hammargren nominated Board member Cooney to serve as board secretary for the next term. There were no other nominations. The nomination was unanimously approved.

2. CAPITAL IMPROVEMENTS / SOLICITATION OF PROPOSALS FOR CONSTRUCTION OF MRI ROOM EXPANSION AND NURSES STATION REMODEL PROJECT / ADMINISTRATOR

Administrator Parrish said the MRI project budget was set at \$2.3 million and only \$1.2 million has been committed. It is estimated by the architects that the remodeling to accommodate the new MRI unit will cost approximately \$300,000. Parrish suggested approving the proposed MRI room remodel and then allocating some of the remaining funds budgeted for the MRI project to remodel the nurse station to provide a small office for supervisors and expand the number of nurse-doctor computer work station areas to six (there are currently three) to increase efficiency. The estimated cost is \$120,000. A drawing of the proposed nurse station layout was provided for board review.

Board member Kim said the nurse station upgrade is necessary. In response to a question from the board, Dr. Granath agreed that the nurse station needs change. Director of Nursing Bryan said given the space limitations, the proposal presented is probably the best solution. Motion by board member Hammargren and seconded by board member Orr to authorize staff to proceed with the MRI room expansion and the nurse station remodel as presented. Motion carried unanimously.

3. HOSPITAL ADMINISTRATION / AGREEMENT WITH CALNEVA BROADBAND FOR USE OF OPTICAL FIBERS, NETWORK FACILITIES AND ASSOCIATED EQUIPMENT TO IMPROVE AND EXPAND FIBER OPTIC TELECOMMUNICATIONS CAPABILITIES / ADMINISTRATOR

Administrator Parrish said there have been negotiations with CalNeva Broadband for the hospital to lease a bigger (more bandwidth) fiber optic connection line to the hospital. Currently there is about 3MG of useable bandwidth and a 100MG connection is proposed. The speed to transmit ultrasounds, cardiac echograms, and MRI images, all of which currently take up a lot of space and have slow transmission times, will be increased by a factor of 30 (approximately). The initial lease cost is \$20,000, and there will be a monthly fee of \$450, which includes maintenance and call out. Legal Counsel Maher said he has reviewed and provided suggested revisions to the proposed lease, which is nearly identical to the agreement with the. After discussion, there was a motion by board member Orr and seconded by board member Hammargren to approve the proposed lease as revised. Motion carried unanimously.

4. HOSPITAL ADMINISTRATION / PHYSICIANS/ ADMINISTRATOR

Administrator Parrish said two physicians expressed an interest in the facility. One physician took another position and references on the other, a family practice physician, are being provided.

HOSPITAL BOARD OF TRUSTEE COMMENTS / STAFF REPORTS:

Board member Hammargren suggested adding an agenda item on the IT system update (like the EMS item), until the issues with the new system are resolved. Hammargren said he believes the warrants approval should be included on the agenda.

Board member Cooney asked for clarification on how many committees are available to the board. Board member Orr stated there are only three committees contemplated by the bylaws, and the two committees in question are the quality and the financing committees.

Board Chairman Hanzlik adjourned the February 23, 2010 meeting of the Humboldt General Hospital District Board of Trustees at 6:29 p.m.

Maurice Hanzlik, Chairman

William Hammargren, Member

Mary Orr, Member

Sharleen Cooney, Member

Soon Kim, Member

Chuck Giordano, Humboldt Co. Comm/Member