

**HUMBOLDT GENERAL HOSPITAL  
DISTRICT BOARD OF TRUSTEES  
July 26, 2011 MEETING  
AMBULANCE TRAINING ROOM**

**BOARD PRESENT:**

Moe Hanzlik, Chairman  
Soon Kim, Member  
Sharleen Cooney, Member  
Mel Hummel, Member  
Jim French, County Comm. Member

Kent Maher, Legal Counsel

**BOARD NOT PRESENT:**

Mary Orr, Secretary

**STAFF PRESENT:**

James Parrish, Administrator  
Larry Hutcheson, CFO  
Rose Marie Green, Human Resources Director  
Mike Bell, IT Director  
Pat Songer, EMS Coordinator  
Andy Hum, Quality-Risk Management Director  
Debi Bell, Physicians Service Director  
Alicia Wogan, Administrative Assistant  
Shauna Barsanti, Business Office Manager  
Melissa Lopez, Administrative Support  
Nico Simponis, Clinical Coordinator  
Louis Mendiola, EMT  
Tony Shope, Paramedic  
Darlene Bryan, Chief Nursing Officer  
Kathy Gillihan, OR Nurse Manager  
Andrew Loveless, Paramedic

**GUESTS:**

Matt Ingle (medical student), Pamela Victory (Humboldt Sun), and Bill Dalley (Humboldt County Sheriff's Office).

**CALL TO ORDER:**

Board Chairman Hanzlik called the July 26, 2011 board meeting to order at 5:30 p.m.

**PUBLIC COMMENTARY:**

There was no public commentary.

**MEDICAL STAFF REPORT:**

There was no medical staff report.

**EMS UPDATE:**

EMS Director Songer advised there were 184 call outs, 26 inter facility transports, 2037 total calls for last year, 333 inter facility transports for last year and 42 mental health transports for last year. Songer gave a presentation on staffing for the Burning Man emergency medical services.

**QUALITY SERVICES REPORT:**

Quality-Risk Management Director Hum reviewed the scorecard and the graph of total events for 2011. No questions were asked.

**CONSENT AGENDA:**

There were no consent agenda items.

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**PRESENTATION REVIEW/ APPROVAL OF FINANCIAL REPORTS:**

Administrator Parrish presented the June financials. Board member French asked why this year is stronger than last year. Parrish attributed the improvement to the hospitalists program and provided a graph showing the comparison of years. Motion by board member Cooney and second by board member Hummel to approve the June financials. Motion carried with board members Hummel and French voting aye, board member Hanzlik voting aye and abstaining from action on check number 215245 payable to him, board member Cooney voting aye and abstaining from action on all the warrants approval due to her employee status, and board member Kim abstaining.

**DISCUSSION / ACTION ON ITEMS OF BUSINESS & OTHER REPORTS:**

**1. Purchase of Steris 20" sterilizer for the operating room**

Administrator Parrish advised that a new sterilizer is needed to replace the old unit, which is about 17 years old and has several problems. The purchase was budgeted at \$100,000; the price of the proposed new unit installed is \$56,788. OR manager Gillihan said only one bid was received. Gillihan explained the downtime and mechanical issues with existing the unit and the problems associated with the water in this area. Gillihan advised that Maintenance has installed a water softener and replaced most of the pipes with copper pipes. Steris is offering \$5,000 for the old unit, and they will pick it up and dispose of it. Gillihan said it will take 4 to 6 weeks for delivery. Motion by board member French and second by board member Hummel to accept the bid by Steris for 20" sterilizer in the amount of \$56,788. Motion carried unanimously.

**2. Purchase of audio-visual equipment for the new medical office building**

Administrator Parrish advised that this audio-visual equipment is for the four conference rooms and the IT training room. The purchase was put out for bid, the bids received were rejected by the board, it was put out for bid a second time, and no bids were received. Legal Counsel Maher caused a notice to be published that no bids were received, which allows the board to purchase the equipment without going through another competitive bid process. CCS Presentation Systems submitted a proposal in the amount of \$49,360, which includes installation, a warranty and temperature cabinets. Motion by board member Hummel and second by board member Cooney to approve the purchase of the conference room audio-visual equipment in the amount of \$49,360 from CCS Presentation Systems. Motion carried unanimously.

**4. PHYSICIAN RECRUITMENT**

Administrator Parrish advised that three nurse practitioners are now in place and seeing patients, and four physicians have shown interest in coming to Winnemucca, two family practice physicians and two family practice physicians with OB experience. When the supporting information is received, Parrish will provide the information to Medical Staff. Board member Kim asked where the physicians will be placed, and Parrish advised if they want to come, a place will be provided.

**HOSPITAL BOARD OF TRUSTEE COMMENTS / STAFF REPORTS:**

Board member French advised that he and Board member Hummel had an opportunity to conduct a comprehensive review of the proposed Medical Staff Bylaws. A list of questions was prepared and discussed with the Administrator. French said they plan to come back to the board with a proposal, but more review is required.

Board member Hanzlik stated he had a chance to observe the EMS staff in action on a scene near his home. They were very professional, and he offered a thank you to the ambulance crew.

There was no public commentary.

Board Chairman Hanzlik adjourned the July 26, 2011 meeting of the Humboldt General Hospital District Board of Trustees at 6:15 p.m.

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Maurice Hanzlik, Chairman

**ABSENT**

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Mary Orr, Secretary

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Mel Hummel, Member

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Sharleen Cooney, Member

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Soon Kim, Member

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Jim French, Humboldt Co. Comm/Member