

**HUMBOLDT GENERAL HOSPITAL
DISTRICT BOARD OF TRUSTEES
JANUARY 26, 2010 MEETING
HOSPITAL CONFERENCE ROOM**

BOARD PRESENT:

Mary Orr, Chairman
Soon Kim, Member
Moe Hanzlik, Member
Chuck Giordano, County Comm. Member
Shellie Cooney, Member
Bill Hammargren, Member
Kent Maher, Legal Counsel

STAFF PRESENT:

James Parrish, Administrator
Darlene Bryan, DON
Rose Green, Human Resources Director
Mike Bell, IT Director
Pat Songer, EMS Director
Larry Hutcheson, CFO
Debbie Burke, OB Nurse Manager
Jessica Moyrong, Administrative Assistant
Melissa Lopez, Administrative Support
David Johnston, CRNA
Shauna Barsanti, Business Office Manager
Pam Wickkiser, Radiology Manager
Debbie Whittaker, Intermediate EMT
Adam House, Intermediate EMT
Tony Shope, Paramedic
Andy Loveless, Paramedic
Tori Stephen, Intermediate EMT
Misty Carlo, Clinical Informatics Coordinator
Rick Bell, Paramedic
Nico Simponis, Paramedic
Shouping Li, M.D.

GUESTS:

Richard Ingle, David Rivas, Allen Violette, Brad Granath, Robin Granath, Zach Lester, CTA, Jason Butler, CTA, Kristin Montgomery, CTA, Lindsey Erb, CTA, Andy Rorex, Fergus Laughridge, Marsha Colby, and Rudy Herndon, Humboldt Sun.

CALL TO ORDER:

Board Chairman Orr called the January 26, 2010 regular board meeting to order at 5:30 p.m.

PUBLIC COMMENTARY:

Pat Songer, EMS Director, presented Deputy Sheriff Damon Kusky with a class A pin for successfully using the defibrillator to aid a patient.

Fergus Laughridge, State EMS Director for the State Health Division Office of Emergency Medical Services, complimented the hospital for the excellent level of service provided by the EMS department, and noted that the department recently completed the intensive review process of their policies, procedures, protocols and operations for national accreditation of the department.

MEDICAL STAFF REPORT:

Dr. Ingle brought up his concern about PACS system and the challenges with laboratory machines not functioning all the time. Ingle advised that new trauma protocols are being utilized on a trial basis. Ingle

questioned if it is possible to provide a covered walkway between the offices of Drs. Granath and Li and the hospital. Ingle requested that the doctors receive copies of the medical office building plans.

Ingle suggested that resumes of physicians being considered for employment with the hospital be reviewed by medical staff prior to visiting the facility, because medical staff may be familiar with the physician references.

Ingle commented on his perception of the recent ethics challenges experienced by the board and expressed his opinion that such matters should be dealt with internally.

EMS UPDATE:

Pat Songer, EMS Director, presented a power point presentation on a proposed air ambulance program.

CONSENT AGENDA:

Motion by board member Kim and seconded by board member Giordano to approve the December board meeting minutes. Motion carried unanimously with board members Cooney and Hammargren abstaining because they were not present at the meeting.

Motion by board member Hammargren and seconded by board member Hanzlik to approve the appointments presented. Motion carried unanimously.

PRESENTATION / REVIEW / APPROVAL OF FINANCIAL REPORTS:

Administrator Parrish presented the December financials. Motion by board member Hanzlik and seconded by board member Hammargren to approve the December financials. Motion carried with board members Orr, Hammargren, Hanzlik and Giordano voting aye and board member Cooney voting aye on the financial reports only and abstaining from voting on the warrants and board member Kim abstaining.

DISCUSSION / ACTION ON ITEMS OF BUSINESS & OTHER REPORTS:

1. CAPITAL PROJECTS / UPDATE ON PROPOSED MEDICAL OFFICE BUILDING EXPANSION / CTA-ADMINISTRATOR

Jason Butler and Zach Lester with CTA presented a power point presentation for the medical office building expansion project, and provided a handout of the project timeline. Dr. Granath expressed interest in relocating his office to the new building. Granath was directed to work with the Administrator.

2. HOSPITAL ADMINISTRATION / PURCHASE OF PORTABLE ULTRASOUND FOR OB DEPARTMENT / ADMINISTRATOR

Administrator Parrish presented an OB department proposal to purchase a portable ultrasound machine. The current unit is not working and is not included in the budget for this year. Two bids were received, with the low bid being in the sum \$14,445.00. Drs. Granath, Ingle, and McIntyre all found the machine suitable. Motion by board member Hammargren and seconded by board member Kim to approve the portable ultrasound machine purchase for \$14,445.00. Motion carried unanimously.

3. HOSPITAL ADMINISTRATION / PURCHASE OF TREADMILLS FOR RADIOLOGY DEPARTMENT / ADMINISTRATOR

Administrator Parrish presented a proposal from the Radiology Department to purchase a treadmill machine to be used for nuclear medicine tests and stress echoes. The requested purchase is included in the budget for \$22,000.00. There was a responsive bid submitted in the sum of \$19,838.40. Motion by board Hammargren and seconded by board member Giordano to approve the purchase for the treadmill for \$19,838.40. Motion carried unanimously.

4. HOSPITAL ADMINISTRATION / PROPOSAL TO AMEND DR. LI EMPLOYMENT AGREEMENT / ADMINISTRATOR

Administrator Parrish advised that Dr. Li had requested an amendment to his employment contract to increase the salary. Parrish sent information to the Coker Group consultants for an analysis of the request. The Coker group provided two reports, one concerning the proposed salary level and the other regarding a cap on earnings. The report noted the proposed annual base salary of \$349,137.00 is within the recommended guidelines, and Coker suggested the total annual earnings, including bonus, salary and call pay should not exceed \$451,035.00. Board member Kim said the compensation proposal is acceptable but questioned if the determination was based on Li's status as a cardiologist. Kim noted that Li provides cardiology services and has experience in cardiology, but is concerned about describing Li as a cardiologist. Kim noted that medical staff discussed Li's request and expressed concern about the salary increase being based on providing cardiology services. Motion by board member Hammargren and seconded by board member Hanzlik to approve the amendments to Dr. Li's contract as proposed, that is, establishing the annual base salary at the beginning of the third contract year at \$349,137.00 and capping the total annual earnings from all sources at \$451,035.00. Motion carried unanimously.

5. BOARD / WARRANTS REMOVE FROM VOTE / BOARD MEMBER KIM

Board member Kim questioned why the board was voting on the checks and disbursements that have been paid. Kim suggested checks and disbursements should be for informational purposes and should not be voted upon. Administrator Parrish said he believes that the board should approve the expenditures. The board questioned legal counsel Maher regarding the practice. Maher noted that the board has always approved the expenditures made by the district. Maher also advised that other governmental entities, such as the County Commission and the City Council, approved expenditures made by the entity because that is part of the function of governing boards. Parrish suggested that the auditors be contacted and solicited for their input. Parrish said he will work with Maher and come back to the board with a recommendation. Motion by board member Giordano and seconded by board member Hanzlik to direct the Administrator to consult with the auditors and legal counsel regarding board members voting on checks and disbursements. Motion carried unanimously.

6. HOSPITAL ADMINISTRATION / PHYSICIAN RECRUITMENT / UPDATE

Administrator Parrish said there are currently four physicians who have expressed an interest in the hospital. A physician from Fallon, Nevada visited the facility and a Family Practice physician will visit in February.

HOSPITAL BOARD OF TRUSTEE COMMENTS / STAFF REPORTS:

Drs. McIntyre, Ingle, and Granath support the air ambulance project. Board member Kim noted the trauma protocol is still a work in progress and it remains to be seen how it will work. Kim believes the board started off wrong (when she initially came on the board). Kim said she did not feel welcome. Kim said the board should work together as a team. Kim questioned board member Giordano regarding comments previously published in the newspaper. Giordano responded that he did not write the newspaper article, but he did believe the board's behavior was not appropriate. Giordano said the board should work together as a team and noted that at the last couple of meetings, there was a different atmosphere and the communication had seemed to improve.

Board member Cooney said she wanted to publicly state that she did not run for the position on the board to get rid of Administrator Parrish, she ran because of her interest in helping the community and patients.

Board member Hanzlik complimented the Ambulance Department on the quality of the job they are doing and noted the employees are courteous and kind.

Board member Hammargren agreed that the board should work together as a team. There being no further business, Board Chairman Orr adjourned the January 26, 2010 meeting of the Humboldt General Hospital District Board of Trustees at 8:13 p.m.

Mary Orr, Chairman

William Hammargren, Member

Maurice Hanzlik, Member

Sharleen Cooney, Member

Soon Kim, Member

Chuck Giordano Humboldt Co. Comm/Member